

Town of Colchester
WJMS Building Committee
February 11, 2016 – 7:00 PM
WJMS Media Center

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Joseph Furman
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TOWN CLERK

Minutes

Members Present: Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Irene Malsbenden, Lynn Goodwin, Paul Picard

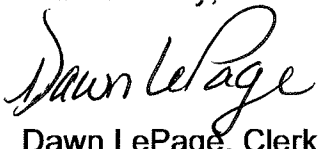
Members Absent: Steve Wells

Others Present: Director of Educational Operations Ken Jackson; Tecton Architects: Chris Roof, Jeff Wyszynski; Superintendent Jeff Mathieu; Principal Chris Bennett; O&G: Mark Jeffko, Lorel Purcell; Board of Selectman Liaison Rosemary Coyle; Board of Finance: Rob Tarlov, Rob Esteve; First Selectman Art Shilosky; Board of Education Liaison Brad Bernier

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:07 p.m..
2. **Citizens Comments:** None
 - a. **Town email:** None
3. **Approval of Minutes – January 28, 2016:** J. Ruiz motioned to approve the January 28, 2016 meeting minutes, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
4. **Review & approval of architect invoice:** P. Picard motioned to approve Tecton invoice 37781 in the amount of \$50,176.10, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
5. **Architect update and potential action:** C. Roof presented the Preconstruction Schedule. Board of Education approval is needed on the Swing Space Bid Documents. The Building Committee will hold a special meeting on February 17th at 6:45p.m. (prior to the BOE meeting at 7:00p.m.) to review and approve the Swing Space Bid Documents. A few minor changes, such as switching some rooms around have been made to the proposed schematic first floor plan. Members were shown possible exterior elevations. Chairman Tyler said that not only the cost of materials used should be looked at but also the life cycle of the material. P. Picard questioned the efficiency of the glass in the sky windows as well as the design of the hallways. He would like to see a cost comparison of having the windows as opposed to LED lights. Principal Bennett said he sees the hallways, as in the current proposed schematics, as providing valuable usable space that a more traditional hallway would not. The proposed schematic site plan was discussed at length. Members felt strongly they would like to keep the parent drop-off area and bus area separate. A traffic study will begin next week. C. Roof proposed a security subcommittee to look at what other schools are doing, requirements, and decide what level of security is best for the project.

6. **Construction Manager update and potential action:** Due to Town counsel being busy the contract has yet to be finalized. O & G will start the schematic estimate on the parts of the project that were more certain.
7. **Discussion on Owners Rep selection process:** Five RFQs were received. Members will review for discussion at the next meeting.
8. **Discussion on communication/social media:** No new discussion
9. **Citizens Comments:** Principal Bennett asked when the portables will have to be removed. A. Tarnowski asked that Budget Review item be added on to the agenda for each meeting.
10. **Adjournment:** P. Picard motioned to adjourn seconded by I. Malsbenden . Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 9:07p.m.

Submitted by,

A handwritten signature in cursive script that reads "Dawn LePage".

Dawn LePage, Clerk